

Minutes of Whaddon Parish Council Meeting held on 12th September 2016 at 8.00p.m. in the Village Hall, Church Street, Whaddon, Nr Royston, Hertfordshire, SG8 5RY.

Present:	Chair	Mr L Ginger
	Councillors	Mrs K French, Professor A Milton, Dr N Strudwick
	Parish Clerk	Mrs G van Poortvliet
	District Councillors	Mr N Cathcart, Mr D McCraith
	Members of the Public	3 present
	Guest Speaker	Mr M Render (Community Heartbeat Trust)

- 1.0 Apologies for Absence** – received from Cllr W Elbourn (holiday), Cllr R Scott (holiday) and Cllr A Walker (sickness). Apologies for absence received from County Cllr A Dent (sickness). Advance notification of late arrival received from District Cllrs Cathcart and McCraith (Parish Meeting).
- 2.0 Receiving Declarations of Interest from Councillors on items on the agenda** – none declared.
- 3.0 Approval of minutes** – to resolve that the minutes from the Extraordinary Parish Council meeting of 8th September 2016 are a correct record – this item was postponed to the next meeting. The minutes were not yet ready for approval.
- 4.0 Community Defibrillators – talk by Community Heartbeat Trust:** Mr Render gave a talk and answered questions. The main points were:
- CHT are a national charity, based in Haverhill. They have placed 2500 community defibrillators in the UK.
 - Deaths from cardiac arrest affect all age groups. If a defibrillator can be deployed within 15 minutes of cardiac arrest the chances of survival increase by 50-80%.
 - Good community defibrillators should be accessible to anybody and easy to use by everyone without the need for training. They will not hurt anyone if used incorrectly.
 - Community defibrillators are registered with the ambulance service. When someone calls 999 they will be advised that there is a defibrillator in the village and guided on usage.
 - Statistically each community defibrillator is deployed once a year.
 - If a defibrillator is kept outside, it requires a suitable stainless steel cabinet (probably locked). The cabinet needs to be heated to prevent the defibrillator from freezing.
 - The expected life of a defibrillator is ten years. Pads are one-time use only and have a two-year life (unused). The battery lasts for four years and can deliver 150 shocks.
 - The approximate cost for a good defibrillator and cabinet is c. £2,000. Pads and batteries average around £120 per year with electricity costs for the cabinet c.£5-£10 per year.
 - The community would need to set up a robust system for checking the defibrillator and cabinet every week. Details of the checks are sent to the ambulance service.
 - Grant funding is available e.g. though the National Lottery. CHT recommends that the local community be involved in fundraising to encourage ownership of the defibrillator.
 - CHT offer training seminars within communities to as many residents as wish to attend. The PC thanked Mr Render and asked him to provide a quote and information about grants. The Cllrs noted the need to consider how to provide Cardiff Place residents with access to a community defibrillator. Action: the Clerk to table an agenda item for the next PC meeting.
- 5.0 Reports from Clerk and Councillors – to receive updates about progress on resolutions and actions from previous Parish Council (PC) meetings:**
- S106 monies re development at former 132 Meldreth Road – District Cllr Cathcart advised that SCDC had not yet notified the current property owner of the situation regarding the outstanding S106 monies nor drawn up an agreement enabling the monies to be paid by the developer. The Cllrs commented that they wanted to see progress made by SCDC's Officers

before the next PC meeting or they would be minded to refer this to the Ombudsman. Action: Cllr Cathcart to speak with SCDC's S106 Officer.

- Trees along edge of Recreation Ground, Church Street – despite measures taken by the PC, two more trees had died. In total four trees, all adjacent to one another, had died. Concerns were expressed that the soil might be infected. Action: the Clerk and District Cllr Cathcart to notify SCDC's Tree Officer and ask for the soil to be tested before any trees were replaced. Cllr Milton volunteered to meet the Tree Officer onsite.
- Overgrown shrubs and hedges behind Town Farm Close, bordering Church Street – Cllr Strudwick had spoken with the residents and the hedges had all been cut back from the footway. Thanks were expressed to the residents of TFC for their prompt action.
- Blocked drain on Church Corner – this had been unblocked by CCC Highways.
- The door on the noticeboard in Meldreth Road had been repaired by the Chair.
- Purchase of Speedwatch Sensor – since the last PC meeting Steeple Morden had decided that they wished to join the purchase of the Sensor, along with Whaddon, Meldreth and Litlington. A new agreement had been drawn up and signed by all four villages. The Sensor had been ordered by Litlington PC. The amended cost was £600 per village.

6.0 Reports from District and County Councillors:

6.1 District Cllrs Report – receipt of oral reports:

- Chief Executive – the current Chief Executive would be leaving and a replacement was being sought.
- Devolution – a vote on devolution for Cambridgeshire & Peterborough would be taken at an upcoming meeting.
- Local Plan – the inspection process continued to move forward but it was likely to be at least another year before approval. The timetable was in the hands of the Government Inspectors. SCDC's Planning Director was looking at arguments that could be used to resist speculative planning applications.

6.2 County Cllr Report – receipt of oral report (if present) or noting of written monthly report: County Cllr Dent was absent. Written reports for August and September 2016 had been circulated to the Cllrs and were accessible via the website.

7.0 Public Participation – no comments made.

8.0 Correspondence – noting of receipt of significant items of correspondence:

- SCDC – update on Local Plan hearings timetable.
- County Cllr Dent – August and September 2016 County Councillor Reports.
- CCC Highways – notification of latest Local Highway Improvement Grant application process. Closing date 30th November.
- Four Village Speedwatch – copy of signed contract and equipment order.
- Complaint from local resident that it was dangerous to push a buggy on Church Street due to some overgrown hedges behind Town Farm Close. This had been actioned (see 5.0).
- Email from local resident thanking PC for the prompt action regarding the hedges (above).
- CCC Highways – update on proposed closures of railway crossings and details of public consultation meetings.
- Electoral Boundary Review Commission – notification of completion of electoral review for CCC (Whaddon will be in Melbourn and Bassingbourn division).
- CCC Flood and Water Team – request to complete a Flood Awareness questionnaire (deadline 10th October 2016). Action: the Clerk to respond to the survey and advise that the PC were not interested in setting up a Community Flood Action Group.
- SCDC – invitation to Devolution Seminar, Tuesday 20th September, 6-8p.m.

9.0 Planning:

- 9.1 Noting of SCDC decision on planning application S/2464/15/FL, 9a Bridge Street, Whaddon, SG8 5SG for retrospective permission for erection of a 6m high pole for CCTV equipment (refused):** the decision was noted by the PC. The CCTV equipment had been removed from the pole, although the pole was still in place.
- 9.2 Noting of appeal re S/0447/16/FL, Ermine Farm, Bridge Street, Whaddon, SG8 5SN, erection of dwelling in lieu of barn conversion approved under S/2017/14 and change of use of agricultural land to garden land:** noted by the PC.
- 9.3 Noting of PC's recommendation re S/1901/16/OL, Eternit UK, Whaddon Road, Meldreth, SG8 5RL, for outline planning application for mixed use development (up to 150 dwellings, public open space, and new technology plant); new access for Sports and Social Club; and associated infrastructure all matters reserved except for access):** the PC had objected to the application and had requested that it be referred to SCDC's Planning Committee. Detailed comments had been made on the application, mainly on sustainability grounds, suitability of the site and traffic concerns.
- 9.4 Noting of Whaddon PC's Planning Committee recommendation re S/2275/16/FL, 94 Meldreth Road, Whaddon, SG8 5RP, for erection of dwelling following demolition of existing dwelling:** the PC had supported the application and requested that the suitability of the access track for construction traffic be considered.
- 10.0 Finance – approval of payments:** the PC resolved that the following payments be approved:
Cheques to be signed today (12th September 2016)
 Cheque No. 100946, £149.20 (Net £123.21), Dr N Strudwick, barrier fencing mesh and fencing pins for cricket square (s106 outdoor space)
 Cheque No. 100962, £245.20 (Net £234.00), Hales Printers, newsletter printing (£98.00) plus costs of Eternit survey printing, labels and envelopes (£136.00 net).
 Cllr Strudwick advised that the metal fencing pins for securing the barrier fencing around the cricket square had recently been stolen. This had been reported to the police. The pins had been bending and it had been hoped to get replacements from the supplier. It would be necessary to look for a better solution for securing the netting.
- 11.0 BT payphone Meldreth Road – consideration of PC response to BT consultation regarding removal of payphone in Meldreth Road:** BT were proposing to remove the payphone in Meldreth Road. Two calls had been made within the last 12 months. BT had asked if the PC wished to adopt the phone box for £1. This was discussed. The PC resolved to respond to the consultation and to express concern that removing so many phone boxes from communities was not in the public interest. There were no phones available for emergency uses. The PC resolved to adopt the phone box on Meldreth Road (use for the phone box would be agreed at a later date). Actions: the Clerk to respond to the consultation. The Clerk to enquire if the volunteer who had been looking after the phone box library on Bridge Street, wished to continue doing this.
- 12.0 Greater Cambridge City Deal – consideration of the proposals to tackle peak-time congestion in Cambridge and agreement of PC comments:** the proposals would have an impact on residents who worked in Cambridge. The PC agreed to delegate the response to proposals on tackling peak-time congestion to the Chair. The PC did not want to reply to the request from SCDC's Executive Board for GCCD regarding suggestions for suitable sites for locations for local bus hubs with links into Cambridge. Action: the Chair to email comments on the congestion proposals to GCCD.
- 13.0 Whaddon Village Hall & Recreation Ground Trust (WVH&RGT):**
- 13.1 Receipt of oral report from member of WVH&RGT –** Cllr Strudwick gave an update from the WVH&RGT meeting on 5th September:
- Officers - Dr Strudwick would be Acting Chair of WVH&RGT until the AGM. There would be no Vice-Chair.
 - Lettings – these would now be dealt with by Deborah Townsend and Karen Coningsby. The key box had been moved to a wall on the Village Hall (VH).

- Car park – there were some minor subsidence issues which were being dealt with.
- Broadband connection – Cllr Strudwick was chasing BT to see if they might fund a connection for the VH.
- Playground Group – this group had now been wound up although the funds had been ring-fenced within WVH&RGT to spend on the playground.
- There were two trustee vacancies.

13.2 Noting of approved minutes from WVH&RGT meeting of 4th July 2016: - noted.

14.0 Village Upkeep and Maintenance – reporting of upkeep or maintenance issues: CCC Highways had sent some guidance for volunteers that were relevant to the handypersons. Action: the Chair to advise the handypersons of the guidance during their review meeting.

15.0 Items for next meeting – noting of requests for agenda items

- **Approval of minutes from the Extraordinary Meeting of 8th September 2016**
- **Community Defibrillator – agreement of next steps**
- **Website**
- **Provision of dog waste bins (Action: the Clerk to obtain costs for emptying dog waste bins)**

16.0 Date of next meeting – Monday 10th October 2016.

There being no further business the meeting closed at 9.55p.m.