

Minutes of Whaddon Parish Council Meeting held on 12th June 2017 at 8.00p.m. in the Village Hall, Church Street, Whaddon, Nr Royston, Hertfordshire, SG8 5RY.

Present: Chair Mr L Ginger
 Councillors Mrs K French, Professor A Milton, Mr R Scott
 Parish Clerk Mrs G van Poortvliet
 District Councillors Mr D McCraith
 County Councillor Mrs S van de Ven (from 8.17p.m.)
 Members of the Public 4 present

Absent: Councillors Mr W Elbourn, Dr N Strudwick, Ms A Walker

1.0 Apologies for Absence – received from Cllrs W Elbourn (holiday) and N Strudwick (away with work) and from District Cllr N Cathcart. Advance notice of late arrival received from County Cllr van de Ven.

2.0 Receiving Declarations of Interest from Councillors on items on the agenda – none declared.

3.0 Approval of minutes – to resolve that the minutes from the Annual Parish Council meeting of 15th May 2017 are a correct record – Resolved that the minutes be approved and signed by the Chair.

4.0 Reports from Clerk and Councillors – to receive updates about progress on resolutions and actions from previous Parish Council meetings:

- Potential footpath to Cardiff Place – a meeting had been arranged with Mr R Huffer (whose farm any new footpath would cross) on 13th June to explore this idea further. Actions: the Clerk and Cllr French to attend the meeting and update the Cllrs at a future PC meeting.
- Dog-waste bin review – there had been no further update from the officer at SCDC. Action: District Cllr McCraith to follow up re lack of response from officer.
- S106 monies re development at 132 Meldreth Road – the Chair had spoken with MJL Developments and had asked them to consider making a financial contribution towards fencing the toddler's play area in lieu of the S106 contribution which should have been paid. The developers had undertaken to give some thought to this suggestion.
- Mobile Vehicle Activated System – the Clerk and Mr Monks were in the process of arranging another site-meeting with CCC Highways to agree the positions for the ground screw sockets. Action: the Clerk to arrange for a Memorandum of Understanding for the MVAS to be signed on behalf of the PC.
- Dead tree removal – the four dead trees on the verge by the Recreation Ground had been removed. The Clerk had reported the dead tree in the verge by Ridgeway Close to SCDC Housing Department but had received no reply. Action: District Cllr McCraith to follow up with the Housing Officer.

5.0 Reports from District and County Councillors:

5.1 District Cllrs Report – receipt of oral report: District Cllr McCraith gave an update:

- Shared Services – SCDC were considering sharing some services with Cambridge City Council. District Cllr Cathcart had attended a meeting where this was being considered.

5.2 County Cllr Report – receipt of oral report (if present) or noting of written monthly report: this item was postponed until the arrival of County Cllr van de Ven.

6.0 Public Participation:

- A member of the public asked if SCDC was outsourcing its Conservation Officers and reported that a planning application made in April, relating to a listed building, had not yet been registered. A discussion was held about the lack of responses from SCDC Officers. District Cllr

McCraith suggested that the PC write to the Chief Executive of the District Council with their concerns.

(County Cllr van de Ven joined the meeting).

5.0 Reports from District and County Cllrs (continued):

5.2 County Cllr Report – receipt of oral report: County Cllr van de Ven gave an update:

- Site tour with Highways Officer – County Cllr van de Ven would advise the PC once a date had been agreed.
- Bus services – Royston & District Community Transport had produced a flyer regarding a potential shuttle link between Bassingbourn, Whaddon and Meldreth railway station. This would be geared towards sixth form students. It was hoped to get the flyer into the upcoming edition of Whaddon News. The next Community Bus Users meeting would be held in mid-July (date t.b.c.) in Bassingbourn.
- Community Rail Partnership – County Cllr van de Ven invited Whaddon PC to be part of this group.
- Marley Eternit planning application – this would go before SCDC's Planning Committee on 5th July. SCDC Planning Department would be recommending approval of the application. Meldreth PC planned to meet with a lawyer to get advice. Action: Cllr French to attend the meeting with Meldreth PC. The Clerk to check that Whaddon PC would be invited to SCDC's Planning Committee meeting and would be able to make representations.
- CCC meetings – these had now resumed following a break during the election period. Announcements were expected regarding cuts, including bus subsidies. County Cllr van de Ven would invite the new Mayor to attend the next Community Bus Users Meeting.

7.0 Correspondence and Complaints – noting of receipt of significant items of correspondence and complaints from residents:

- Cambridgeshire & Peterborough Police and Crime Commissioner – invitation to South Cambridgeshire Parish Council Conference on 11th August 2017
- SCDC – invitation to Cabinet and Parish Council Liaison Meeting on 27th June, Cambourne (6.30p.m.)
- Cambridgeshire Constabulary – invitation to Cambourne Police Panel Meeting on 15th June (Mrs M Peyton to attend)
- SCDC – information about Common Sense Tree Safety Management Training Course (c£52 each). It was agreed that the Clerk and Tree Officer should attend this course. Action: the Clerk to book places on the training course.
- Email complaint – regarding quality of last verges grass cut in one area of the village. Mr M Monks would bring this up at a meeting with the contractor.
- Email complaint – regarding damage caused by grass cutting contractors at Ridgeway Close. The Clerk had reported this to SCDC Housing but had received no response. Action: District Cllr McCraith to follow this up.

8.0 Planning – noting of SCDC decision re S/3320/16/FL and S/3321/16/LB, 153 Bridge Street, SG8 5SP, conservatory and replacement front window – approved: the decision was noted by the PC.

9.0 Finance:

9.1 Approval of payments: the PC resolved that the following payments be approved:

Cheques to be approved for signing today (12th June 2017):

Cheque No. 100988, £209.31 (Net £209.31), CAPALC, subscription 2017.

Cheque No. 100989, £612.50 (Net £612.50), Steeple Morden Parish Council, quarter share of Speedwatch Equipment. It was noted that this was a replacement cheque for 100985, 10/04/17, which had been lost by the recipient. Action: the Clerk to ask Steeple Morden PC to return cheque no 100985 if it was found.

9.2 Consideration of quotes for installation of defibrillator cabinet and approval of expenditure: it had only been possible to arrange one quote for installation of the cabinet. This item was postponed until the July PC meeting. The Chair of Bassingbourn PC had commented that the defibrillator training was excellent and that Bassingbourn was considering organising a second session. Actions: the Chair to speak with Peter Robinson about quoting for the installation work. If Peter was unavailable, the Clerk to seek a quote from another electrician. The Clerk to table an agenda item for the next meeting.

10.0 Whaddon Village Hall & Recreation Ground Trust (WVH&RGT) – update: receipt of oral report from member of WVH&RGT: the Chair gave an update. There had not been a meeting of the Trust since the last PC meeting. The heating system in the Village Hall was not working and would need to be repaired. It was thought not to have been installed correctly. WVH&RGT was likely to approach the PC for financial assistance. It was suggested that WVH&RGT should contact the contractor who installed the system or the architect who had certified the work before paying for a repair. Action: the Clerk to table an agenda item for the next meeting.

11.0 Village Sign – (i) consideration of preliminary designs for a replacement Village Sign (ii) agreement of next steps/actions: various design suggestions for the Village Sign had been produced by Mr D Grech. These were considered and a discussion was held. The Cllrs ruled out a laser cut metal design in favour of a colourful cast polypropylene sign. Some amendments to the designs were suggested such as the addition of an oak leaf to represent the Whitsun tradition and variations on inclusion of the pump. It was thought that ultimately three design options should be put to the residents for a vote. Thanks were expressed to Mr Grech for producing the artwork. Actions: the Clerk to brief Cllr Elbourn about the PC's suggestions. Cllr Elbourn to ask Mr Grech to produce some alternative designs for consideration. The Clerk to table an agenda item for a future meeting.

12.0 Village Upkeep and Maintenance – reporting of upkeep and maintenance issues and agreement of actions: the main body of the bus shelter had been painted. The roof still needed to be done.

13.0 Items for next meeting – noting of requests for agenda items:

- Village Sign
- Community Defibrillator
- Village Hall heating system repair
- Footpath to Cardiff Place

14.0 Date of next meeting – Monday 10th July 2017.

There being no further business the meeting closed at 8.48p.m.