

WHADDON PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Whaddon Parish Council Meeting

at Whaddon Village Hall, Church Street, Whaddon, SG8 5RY.

on 17th April 2023 at 7.30pm

Present:	Chairman	L Ginger
	Councillors	D Townsend, W Elbourn, A Birch, J Hart and C Hales.
	Parish Clerk	A Bridges
	Members of the Public	Two

- 1. Apologies for Absence** – County Councillor S van de Ven, District Councillors J Hales and SA Hart and Cllr Strudwick gave their apologies.
- 2. Approval of Minutes** – approval and signing of the minutes from the Parish Council Meeting of 13th March 2023. These were agreed by all and signed at the end of the meeting.
- 3. Receiving Declarations of Interest from Councillors on items on the agenda** – none.
- 4. Reports from Clerk and Councillors** – verbal updates about progress on resolutions and actions from previous Parish Council meetings.
The Chairman spoke of his recent correspondence with the Rights of Way Officer from Cambridgeshire County Council, who has given Whaddon Parish Council permission to add official ‘width restriction’ and ‘unsuitable for vehicles’ signage at both ends of Byway to stop wide vehicles travelling up and down the byway.
It was also agreed that Bassingbourn Parish Council should be contacted to inform them of the introduction of the width restriction.
The Chairman then discussed the telephone kiosk on Meldreth Road, and it was felt that a magazine swap would be beneficial, and a bookcase could be installed inside for this purpose.
- 5. Reports from District and County Councillors** – a written report was sent.
- 6. Public Participation** – None.
- 7. To discuss and approve the Parish Plan** – the summary document that had been produced by the Parish Plan team was shared and discussed. Areas that were of high importance to Whaddon residents included transport routes between Whaddon and Meldreth and environmental enhancements in the village. The role of the Parish Council and the information provided by Parish Plan was discussed and it was agreed that it would be a long-term strategic guide for prioritising projects and work in the future by the Parish Council. The Chairman thanked the Parish Plan team for their hard work and the plan was formally adopted.
- 8. Planning update** – no updates.
- 9. Correspondence:** noting receipt of significant items of correspondence:
 - March CAPALC bulletin (28/3/23)

- March E Parish from SCDC bulletin (28/3/23)
- April CAPALC bulletin (3/4/23)
- Parish Liaison Meeting (SCDC 5/4/23)
- An email enquiry from a resident concerning the location of the new bus shelter, questioning why this was not relocated to the layby at the top of Bridge Street.

10. LHI Bid – The Chairman confirmed that due to the lengthy wait to start the improvements at Whaddon Gap, the cost had risen a further £2,500 from the original pledge of Whaddon Parish Council's share of the overall cost of £29,000. Together with Bassingbourn PC's contribution of £1,000, this gave a shortfall of £500 from the planned Parish Council budget and it was agreed by all to meet the extra cost. The County Councillor will be approaching Bassingbourn PC for an increase in their contribution. It was hoped that work will begin soon.

The member of the public left the meeting at 8.20pm

11. Finance to approve:

- 11.1** Staff wages and expenses – £492.61
- 11.2** Chairman's allowance (1st April-30th June 2023) - £50
- 11.3** Catalyst2 - £79.19
- 11.4** CAPALC annual membership and DPO scheme - £334.63
- 11.5** CAPALC Councillor training - £75
- 11.6** The Printworks – Parish Plan summery print - £130
- 11.7** Grass cutting - £78.
- 11.8** **To approve two new dog waste bins in Whaddon (and additional weekly collection from SCDC at £4 p/w)** – One new dog waste bin would be situated at the verge at the beginning of the public footpath by Bumpkins pre-school and a replacement bin would be added to the recreation ground, at £141.29 each was agreed by all.
- 11.9** **To discuss £250 donation to Whaddon Village Hall Trust for a DJ for the King's Coronation celebration in Whaddon.** This was agreed by all.
- 11.10** **To discuss quotes for playground repair.** Three quotes for playground repair were discussed, and two quotes were considered. A third company was contacted to quote but was unable to provide a competitive price. The quote for £5,210.20 was accepted and this was agreed by all.
- 11.11** **To discuss a mobile telephone for Clerk.** It was agreed by all that a new mobile phone should be ordered at £7.50 a month for the handset and contract for the Parish Council.

12. Annual Parish Meeting – It was confirmed that speakers include Cllr Birch from the WVH&RT, the Speedwatch team and Bassingbourn Barracks.

13. King's Coronation – The Parish Council discussed possible commemorative gifts for children in Whaddon. It was agreed that 500 bookmarks should be ordered at 99p each (plus VAT).

14. Bus timetable frame theft – The Chairman spoke about the recently fitted bus timetable, which was stolen with the act recorded on CCTV. This had been reported to the Police. A replacement bus timetable frame was in process of being sourced.

15. Whaddon Village Hall and Recreation Ground Trust update – Cllr Birch confirmed that there had been no further meetings. Cllr Birch asked the Parish Council if they would like

a copy of the WVH&RGT minutes and the Chairman requested that these are regularly sent to the Clerk and distributed to the Parish Council, to maintain the link between the two organisations.

16. Village Upkeep and Maintenance and reporting of upkeep or maintenance issues and agreement of actions. None.

17. Items for next meeting – noting of requests for agenda items. None

18. End of meeting

The meeting ended at 9.05pm