

Whaddon Village Hall and Recreation Ground Trust
4th September 2023 at 8pm

Present: Jonathan Birch - Chairman
Karen Coningsby – Secretary
Peter Haselden – Treasurer & Vice Chairman
Steve Coningsby, Claire Hales

Holding Trustees – Lee Ginger and Terry Allison

1. Apologies for absence

Apologies were received from Paula Tucker, Marine Boulter, Gabby Van Poorvliet and Steve Argent.

2. Declaration of Interest

There were no declarations of interest

3. Minutes of previous meeting

Minutes of the meeting of the 3rd July were agreed and signed by Peter Haselden as Vice Chair.

4. Matters Arising

Review of Trust Deed – We had a resolution meeting to discuss the change to the governing document of the Charity, namely the Trust Deed dated 30 November 2010 and Resolution dated 1 June 2015 be amended in the following manner:

That Clause 7.2 and 7.4 of the Trust Deed shall be deleted and replaced with the following:

7.2 Subject to Clause 7.1 the management committee shall consist of:

- 7.2.1. 6 elected members
 - 7.2.2. 3 appointed members
- and may include not more than
- 7.2.3. 3 co-opted members

All such members of the management committee are charity trustees for the purposes of charity law.

7.4 Appointed members

Whaddon Parish Council may appoint TWO members.
St Marys Church may appoint ONE member.

Currently The Trust Deed (our governing document), states that the management committee shall consist of:

4 elected members
5 appointed members
And may include not more than
2 co-opted members.

However, the management committee feel that this no longer suits the Trust's needs.

No objections were received from the public.

- **Hallmark Status** – We have decide not to go ahead with this.
- **Web Site** – Lee to update at next Trust meeting. **LG**
- **Electric Charge point** – This has been postponed until we have more information. Claire Hale offered to investigate. **CH**
- **Poo Bins** - It was agreed that the Poo bins is to be moved to the side of the last parking bay. Karen Coningsby to email Johnathan Burgess. **KC**
- **Playground** – The fence along the basketball court has been reinforced with metal braces.

5. **Correspondence** – No correspondence.

6. **Building, Lettings and Maintenance**

Garage – No discussion on the Garage. Still deciding on what we will do.

Light & Alarm check - Lights and alarm checks have been checked.

Paint flaky around the eaves on the Village Hall. Some of the wooden parts are rotten. Steve Coningsby to sort out the woodwork and then right up a spec for painting. Peter Haselden to get in some quotes. **SC/PH**

7. **Playground**

No reports from Jonathan Burgess. Karen Coningsby to chase him up. **KC**

8. **Finance.**

£5100 revenue

£6400 cost

£2000 profit by end of year

£37300 cash

We are still owing the insurance grant from Parish Council for 2021 and 2023.

Still outstanding £4500
Buffer £3000
We should break even this year.

9. Polices & Procedures on hold

Production of policies is on-going:
Safeguarding – Karen Coningsby
Health & Safety - ??
Finance – Peter Haselden
Trustee Rolls & Responsibilities – Gabby Van Poortvliet has sent shortened version to all Trustees.

Due to work required on the Trust Deed, Trustees agreed to extend timescale for production of Policies and Procedures.

10. Events

Village Fete - Fete went well. Made £2400 profit and this was split between the Church and Village hall. The Town Cryer was a success. Next year's fete will be 13th July.

11. Film Night – We need an update. No dates in the diary yet.

PT/MB

AOB – No AOB.

Dates for this year.

6/11/2023

15/1/2024

Meeting finished at 9.10pm.

Date of next meeting 6th November 23 at 8pm