

Whaddon Village Hall and Recreation Ground Trust
20th May 2024 at 8pm

Present: Jonathan Birch - Chairman
Karen Coningsby – Secretary
Claire Hales, Gabby Van Poorvliet, Steve Argent

1. Apologies for absence

Apologies were received from Steve Coningsby, Peter Haselden, Marine Boulter & Holding Trustee Lee Ginger

2. Declaration of Interest

There were no declarations of interest.

3. Minutes of previous meeting

Minutes of the meeting on the 4th March 2023 were agreed and signed by Jonathan Birch.

4. Matters Arising

- **Web Site** – The Web Site has been updated. Google Maps needs updating on the website.
- **Heating** - The maintenance is due March 2024. Will look around to see if we can find anyone else to undertake the maintenance.

5. Correspondence

No correspondence only emails which have been sent to all trustees. Gabby van Poorvliet is going on the Trustees training.

6. Building, Lettings and Maintenance

Light & Alarm check - Terry Allison checks lights and alarm.

Insurance – Peter Haselden has sent pictures to the insurance company and all the forms have been filled in and sent.

Insurance wants an electrical check. Jonathan Birch is waiting on a quote from Rose Security. He will chase them up. We will lose our no claims due to claiming for subsidence. If we decide to change insurance companies, we will need to get some quotes **JB**

Paint outside of Hall – Stewart Littlefair has accepted to paint the outside of the hall. Preparations stated and all the eaves have been painted black.

Garage – After discussion re the garage maybe get a grant for a shed.

Solar Panels – 2nd quote has now come in 3rd quote should be coming soon. Batteries cannot go inside the hall. Best place would be outside near the electrical box.

Green Building Renewables –
Quote 1 -

A 4.73kW Solar PV system including:

- 11 x 430W Longi All Black Mono Panels
- 1 x 5.0kW SolaX Inverter
- On Roof Fixings
- AC & DC isolators
- Generation meter
- AC & DC cabling
- Scaffolding

We will complete and provide:

- Electrical testing and certificate.
- MCS certification for the solar PV system
- Commissioning and hand over pack

We will also include:

Deposit protection insurance

2 year insurance backed workmanship warranty

Due to extreme price volatility and supplier price increases, this quote is valid for 60 days

*Please see conditions below for payment terms

Untaxed Amount	£ 4,715.00	VAT 20%	£ 943.00	Total	£ 5,658.00
Supply & Installation of a 5.8kWh SolaX Triple Power					£4,300.00
Supply & Installation of a 11.6kWh SolaX Triple Power					£6,215.00

Quote 2 –

A 8.6kW Solar PV system including:

- 20 x 430W Longi All Black Mono Panels
- 1 x 8.0kW SolaX Inverter
- On Roof Fixings
- AC & DC isolators
- Generation meter
- AC & DC cabling
- Scaffolding

We will complete and provide:

- Electrical testing and certificate.
- MCS certification for the solar PV system
- Commissioning and hand over pack

We will also include:

Deposit protection insurance

2 year insurance backed workmanship warranty

Due to extreme price volatility and supplier price increases, this quote is valid for 60 days

*Please see conditions below for payment terms

Untaxed Amount	£ 6,570.00	VAT 20%	£ 1,314.00	Total	£ 7,884.00
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Optional Extras

Description Unit Price

Supply & Installation of a 13.5kWh Tesla Powerwall 2 & Gateway	£ 7,195.00
Supply & Installation of a 5.8kWh SolaX Triple Power	£4,300.00
Supply & Installation of a 11.6kWh SolaX Triple Power	£6,215.00

Could save £1200 in a year.

Ants - Jonathan Burgess laid a couple of ant traps in the hall. Unfortunately, he can't see any ants so is not exactly sure where they are coming in so for now, he has put one in the kitchen and one in the porch under a brick.

7. Playground

Karen Coningsby to email Jonathan Burgess for reports.

KC

8. Finance.

Total income £11,870 Last year £13,331
Letting /Donations £10,033
Expenditure £9,275
£38,532 – accumulated funds
Peter Haselden to give us a break down on booking.

9. Polices & Procedures

Safeguarding – Claire Hales will be the Safeguarding Officer.
Claire attended via Zoom the Open House Blended Learning- Safeguarding for Trustees - Ensuring Compliance with Rosie Carter on Wednesday 17th April 2024 run by SAFEcic. Also completed the online Trustees course. Claire has here Certificates for both.

Rosie Carter who took the course offered to review our policy - no charge! so I sent it to her. She has suggested a few amendments as well as adding the contact details that Karen got a while ago. She had a few comments as well and they will be amended by Claire, she will then send it to all the trustees for signatures.

CH

She has also given us an incident report for us to have should we ever need one.

The main takeaway Claire had from the course for us is that as trustees we need to be aware that we are liable for safeguarding competency. If we say we are doing something, we must do it. She gave an example of a charity that said they were doing things but when a case arose that they were found responsible for the insurance company refused to cover them because of their failings. £1 1/2 million!

The mantra that was also given that is one I have had drummed into me for years is always to remember **'it could happen here'**.

Keeping things simple, efficient and consistent protects vulnerable groups, the reputation of the Trust and the responsibilities of the trustees.

It was agreed once the policy was signed off it would be circulated to the groups using the Village Hall to ensure they understand their responsibilities and also to understand those what have their own safe guarding policy.

Finance Policy is the only one left outstanding. Jonathan Birch to speak with Peter Haselden.

JB

10. Events

Quiz Night – 11th May was a good night and made a profit of £320 all monies have now been banked. Parish Council reckons we could charge more for the entry fee maybe £5 per person.

Race Night – Anita Birch has the CD for a Race night. Date 28th September.

- 11. Fete** – No real update. Leaflets have been dropped around the village.

Dates for this year.

2024

1st July

2nd September - AGM

4th November

6th Jan 2025

- 12. AOB** – Lee Ginger has resigned as chair of the Parish Council. Nigel Strudwick will be the new Chair.

Meeting finished at 20.45pm.

Date of next meeting 1st July 2024 at 8pm