

Whaddon Village Hall and Recreation Ground Trust
2nd September at 8. 30pm following AGM

Present: Jonathan Birch - Chairman
Karen Coningsby – Secretary
Claire Hales, Gabby Van Poorvliet, Steve Coningsby

1. Apologies for absence

Apologies were received from Steve Argent, Peter Haselden, Marine Boulter & Lee Ginger

2. Declaration of Interest

There were no declarations of interest.

3. Minutes of previous meeting

Minutes of the meeting on the 1st July 2024 were agreed and signed by Jonathan Birch.

4. Matters Arising

- **Heating** - The maintenance is due March 2024. Will look around to see if we can find anyone else to undertake the maintenance. Still no update. £180 in 2023 for maintenance renewal. Jonathan Birch to chase up.

JB

KC

5. Correspondence

No correspondence only emails which have been sent to all trustees.

6. Building, Lettings and Maintenance

Light & Alarm check - Terry Allison checks lights and alarm.

Insurance – We have withdrawn the claim re subsidence. Peter Haselden is asking for more quotes. Karen Coningsby to get quote in from Taylor & Turner which they sent in March. We could as two other Geoff Hyland but would need the spec from Peter Haselden.

Insurance wants an electrical check. Jonathan Birch is waiting on a quote from Rose Security. Jonathan to chase them up. **JB**

Karen Coningsby will contact Mark Wardley electrician for a quote for the the electrical check. **KC**

Solar Panels –

We have applied for a grant for £15,000 from Amey Cespa. We will have to pay 11%. All supporting documents were submitted and we should know in November.

Garage – Nothing sorted on the garage. Once the funds are back up to £50,000 we sort the garage out. This is now on hold. Need to sort what size is required and if we need planning permission. Jonathan Birch to talk to Mark Newberry to measure up. **JB**

7. Playground

Johnathan Burgess has replaced some board on the aerial runway deck and repairs to the end of obstacle course. Karen Coningsby to check with him to see if there is anything outstanding from the ROSPA report.

KC

8. Finance.

£6600 revenue

£4700 spent

Slight over was spend on last year.

9. Polices & Procedures

Safeguarding – This has now been approved.

Finance Policy is the only one left outstanding. Jonathan Birch to speak with Peter Haselden.

JB/PH

Fire Policy – Still on going. Risk assessment and Policy. Karen Coningsby to forward to Terry Allison. Gabby van Poorvliet will liaise with him. We will need a statement to go on the booking form. Need to be simple but appropriate. Karen will ask Terry if he can do the policy.

GVP

10. Events

Race Night – Anita Birch has the CD for a Race night. Date 28th September.

Christmas tree – 1st December

11. AOB AGM will be in May 2025.

Dates for this year.

2024

4th November

6th Jan 2025

12. Meeting finished at 9.11pm.

Date of next meeting 4th November 2024 8.pm