

Whaddon Village Hall and Recreation Ground Trust
4th November at 8. 30pm

Present: Jonathan Birch - Chairman
Karen Coningsby – Secretary
Claire Hales, Steve Argent

1. Apologies for absence

Apologies were received from Steve Coningsby & Lee Ginger

2. Declaration of Interest

There were no declarations of interest.

3. Minutes of previous meeting

Both AGM and Minutes of the meetings on the 2nd September 2024 were agreed and signed by Jonathan Birch.

4. Matters Arising

- **Heating** - The maintenance is due March 2024. Will look around to see if we can find anyone else to undertake the maintenance. Still no update. £180 in 2023 for maintenance renewal. Jonathan Birch to chase up.

JB

5. Correspondence

No correspondence only emails which have been sent to all trustees.
Terry Allison is going on the Fire Prevention in your community building by ACRE. Terry is also helping with the Fire Policy with Gabby Van Poorvliet.

Quote from Taylor and Turner

Ref: Whaddon Village Hall underpinning and maintenance costings

Estimated costs for the following.

Under pin back corner of village hall. Based on 5 pits at 1m depth.

To cut out damaged/cracked bricks and straight vertical joint and stitch in bricks to match including reinforced joints.

Remove plastic gutter and downpipe and replace with metal gutter as on main hall with reversed fall and discharged into existing 100mm downpipe.

Cut up section of tarmac and excavate a trench from down pipe to manhole. Lay 100mm pipe connected to down pipe and discharge into manhole. Refil trench and make good tarmac.

Clear all spoils from the site.

Estimate E9,160.00

Peter Haselden to check to see whether we should use the insurance or not

PH

Jonathan Birch will that this to the Parish Council to see if we can ask them to pay at least half of the quote. **JB**

6. **Building, Lettings and Maintenance**

Light & Alarm check - Terry Allison checks lights and alarm.

Mark Wardley prepared a quote for the Electrical check. Karen Coningsby to contact to see when he can get the work done as it is urgent. **KC**

Solar Panels –

We have applied for a grant for £15,000 from Amey Cespa. We will have to pay 11%. All supporting documents were submitted, and we should know in November. We have come through to the next stage. We may have to do a Disabled Audit. Karen Coningsby doesn't think we have every had one.

Garage – Nothing sorted on the garage. Once the funds are back up to £50,000 we sort the garage out. This is now on hold. Need to sort what size is required and if we need planning permission. Jonathan Birch to talk to Mark Newberry to measure up. Still on going. **JB**

7. **Playground**

Everything is OK nothing to report. Most of the ROSPA report has been completed.

From Jonathan Burges

There are still low risk and very low risk items that will need to be monitored. That being said a lot of the obstacle course equipment was marked as moderate risk based on signs of strimmer damage and decay e.g on the tyre walk and the walking bar along with a recommendation to replace all the affected timbers. It's up to the trust of course to decide but, it does appear to be necessary to taken any immediate action.

In summary I think things are dealt with to the level required

8. **Finance.**

Nothing to report

9. **Polices & Procedures**

Safeguarding – All group will abide by our policy unless they have their own.

Finance Policy is the only one left outstanding. Jonathan Birch to speak with Peter Haselden. **JB/PH**

10. **Events**

Race Night – The race night was a good success. We made a profit of £438.26.

Christmas tree – 1st December

11. **Quiz night** - 30th November 7.30pm for 8pm cost £5/person.

Film Night- 18th Jan and 15th February is possible. Jonathan Birch will check **JB** to make sure Steve Cross is available on these two dates.

Dates for this year.

2025

6th Jan 2025

12. **Meeting finished at 8.30pm.**

Date of next meeting 6th January 2025 8.pm