

Whaddon Village Hall and Recreation Ground Trust
3rd March 2025 at 8.30pm

Present: Jonathan Birch - Chairman
Karen Coningsby – Secretary
Peter Haselden - Treasure
Claire Hales, Gabby Van Poortvliet, Steve Coningsby

1. Apologies for absence

Apologies were received from Steve Argent.

2. Declaration of Interest

There were no declarations of interest.

3. Minutes of previous meeting

Minutes of the meetings on the 6th January 2025 were agreed and signed by Jonathan Birch.

4. Matters Arising

- **Heating** – Report received from Eco Energy.
- **Redeemable work** – Peter Haselden has been in contact with insurance company re-claim. Two visits have happened one from Geotechnical and one from Subsidence Management Services. We are waiting for a quote from one of the people that came to inspect the work and will be cheaper than Taylor and Turner.
- **Fire Prevention Policy** -Terry Allison is going on the Fire Prevention in your community building by ACRE. Terry is also helping with the Fire Policy with Gabby Van Poortvliet – update.
- **Holding Trustee and Lease** – Jonathan Birch has contacted the Solicitors that Acre use to sort out the legal part of the deeds. Jonathan to chase them up.
- **Painting of inside of Hall** – This will start as and when the hall is free. Stuart Littlefair, will we be painting the hall.

**TA/GV
P**

JB

5. Correspondence

No correspondence other than emails which have been sent to all trustees.

AGM

Karen Coningsby to write letters to Parish Council and St Marys Church regarding the representatives.

AGENDA to have the Charity number on.

We will notify on the notice boards the AGM 14 days before the meeting.

6. Building, Lettings and Maintenance

Light & Alarm check - Terry Allison checks lights and alarm.

Karen Coningsby contacted Mark Wardley regarding the work that needs doing in the back hall to repair the lighting and gent hand dryer.

KC

Please find below my estimate to carry out the electrical corrections following my EICR report;

To re-wire the back 27 downlights with proper junction boxes with heat resistant flex to the lights

Labour and materials £321.00 Plus VAT

To replace the potentially dangerous hand dryer in the men's toilet

Labour and materials £200.00 Plus VAT

It was agreed for Karen to contact Mark Wardley to carry out the work.

Solar Panels –

21 Degrees will have completed the work by Wednesday 5th March 2025.

Garage – Nothing sorted on the garage. This is now on hold. Need to sort what size is required and if we need planning permission. Jonathan Birch to talk to Mark Newberry to measure up. Still on going.

7. Playground

Everything is OK nothing to report. Karen Coningsby has sent Jonathan Burgess the report from Playgrounds online.

8. Finance.

Account up till end of Jan 25.

Income £12,900 (10months) - Previous year £13,000

Excess £1,000 - Previous year £3000

£1,600 in current account

£40,800 in deposit account

9. Polices & Procedures

Finance Policy is the only one left outstanding. Jonathan Birch to check to see if he has this if not Peter Haselden will send it on to him. Still outstanding.

JB/PH

10. Events

Film Night-

15th February – Bridget Jones Edge of Reason. Was a good night. Made £265 less £73 expenses, profit £192

Film Nights will start again in October. Need suggestions.

We have the sum-up machine and it is now working. It cost £40 to purchase.

Quiz Night in May TBC

Fete is 12th July – next meeting Wednesday 5th March.

Race night later on in the year TBC

11 AOB

Karen Coningsby to contact Jonathan Burgess regarding the tiles on the Veranda roof. Karen to chase up.

KC

13. Dates for meetings

18th May AGM

7th July

1st September

3rd Nov

5th Jan 2026

- 14. Meeting finished at 9.53pm.
Date of next meeting 3rd March 2025 8.pm**